

Position: Rehabilitation and Quality Assurance Coordinator

Duties: Oversee and direct the agency's Outcome Based Quality Improvement and Outcome Based Quality Monitoring programs; monitor patient clinical records, concurrently and retrospectively and manage the agency wide, quarterly clinical records review process; non-clinical healthcare staff orientation and quality of care review, without direct patient contact; maintain patient and staff infection control logs and incident logs, and present to the Professional Advisory Board; ensure all professional staff are oriented and trained annually on infection control standards and HIPAA requirements; conduct ongoing quality improvement projects, investigate any Adverse Event outcome Reports, and assess if patient outcomes could have been prevented; manage agency compliance with all OSHA regulations for home healthcare agencies; conduct biannual equipment inspections; participate in 3rd-party payor record review requests; assist the Director of Nursing and the Administrator in planning, implementing, and evaluating risk management programs.

Location: 32290 Five Mile Road, Suite 2
Livonia, MI 48154

Minimum Qualifications

Education: Education: Bachelor - Physical Therapy, Nursing, or related allied healthcare field of study (will accept equivalent foreign degree).

Experience: Three (3) years in the position above, or as a Physical Therapist, Registered Nurse, or in related allied healthcare occupation.

Experience must include at least three (3) years of healthcare management experience and two (2) years of home healthcare experience. Will require frequent travel for onsite staff monitoring and QA evaluation, but no state healthcare licensure is required.

Employer Contact: HR Department
Oakland Home Health Care, Inc.
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